Name of Individual: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Setting of assessment (home, work, recreation, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This assessment is to be completed by a licensed nurse, and, when possible, with a second observer present. Either the nurse or the observer must know the individual well. Persons conducting this assessment will need to have ALL necessary information regarding current physician’s orders for medications, nutrition and fluids via G/J Tube. In addition, persons completing this assessment must know how to properly use and maintain the type of equipment/supplies being used by the individual. Complete this form (pages 1-2) in its entirety regardless of answers*.*** (See *Introduction-Instruction Self-Administration Assessments* for more information)

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**1. Knows why medications/nutrition/fluids are given per G/J Tube.**

 **Yes** [ ]  Continue to #2  **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #2

**2. Knows what medication/nutritional formula/fluid are for (i.e. pain, seizures, breathing, nutrition/food).**

 **Yes** [ ]  Continue to #3 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #3

**3. Has demonstrated the ability to read the instructions for the medication/nutritional formula/fluid and can administer the correct medication/product and the correct dosage/amount of (i.e., can read or will ask for help or will confirm with someone else).**

 **Yes** [ ]  Continue to #4 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #4

**4. Has demonstrated the ability to regulate the rate of flow of administration (i.e., gravity or pump, as applicable).**

 **Yes** [ ]  Continue to #5 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #5

**5. Has demonstrated the ability to safely and properly prepare medication/nutrition/fluid for self-administration and has demonstrated the ability to correctly self-administer once prepared (i.e., crushed and dissolved in water, measure liquid).**

 **Yes** [ ]  Continue to #6 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #6

**6. Knows how to address blockages or other problems (may seek help from healthcare professional or natural support).**

 **Yes** [ ]  Continue to #7 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #7

**7.**  **Recognizes when not feeling well; knows who to tell and will tell them. (it may be a side effect of medication i.e., pain, nausea, dizziness).**

 **Yes** [ ]  Continue to #8 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #8

**8. Knows who to tell when a refill is needed so medication/nutritional formula never runs out (i.e., 4-7 days of medication/nutritional formula left). Knows who to tell to get refill when needed; will seek assistance if needed for refill or if medication is not available.**

 **Yes** [ ]  Continue to #9 **No** [ ]  Unable to Self-Administer With or Without Assistance. Continue to #9

**9. Knows when to take medications/nutritional formula/fluid and has demonstrated the ability to take at the right time every day by using a clock or routine (i.e., after waking, before bed, before meal/tube feeding).**

 **Yes** [ ]  Continue to #10 **No** [ ]  If able to self-administer (questions 1-8 = “Yes”, outcome = “Self-Administration with Assistance”), the service plan will include reminder assistance. Continue to #10

**10. Able to get medication/nutritional formula/fluid to and from storage.**

 **Yes** [ ]  Continue to #11 **No** [ ]  If able to self-administer (questions 1-8 = “Yes”, outcome = “Self-Administration with Assistance”), the service plan will include need for physical assistance regarding storage. Continue to #11

**11. Knows how to store left-over nutritional formula and how to properly dispose of it if it is more than 24 hours old.**

 **Yes** [ ]  Continue to #12 **No** [ ]  If able to self-administer (questions 1-8 = “Yes”, outcome = “Self-Administration with Assistance”), the service plan will include need for physical assistance regarding storage and disposal. **N/A** [ ]  Continue to #12

**12. Able to open formula container, prepare medication/formula/fluid for administration, assemble equipment.**

 **Yes** [ ]  Continue to #13 **No** [ ]  If able to self-administer (questions 1-8 = “Yes”, outcome = “Self-Administration with Assistance”), the service plan will include need for physical assistance. Continue to #13

**13. Able to clean and maintain equipment (i.e., syringe, tubing).**

 **Yes** [ ]  “Yes” to all thirteen questions, able to Self-Administer Without Assistance **No** [ ]  If able to self-administer (questions 1-8 = “Yes”, outcome = “Self-Administration with Assistance”), the service plan will include need for physical assistance.

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**\*Record Assessment Outcome below**

**\*Assessment Outcome:**

The individual service plan (ISP) must indicate the outcome of the assessment and how medications/nutrition/fluidswill be administered (assessment outcome plus supports if needed). Based on all answers to questions 1-13, choose one of the outcomes listed below:

[ ]  Able to “self-administer” without assistance (Questions 1 through 13 are all “Yes”)

[ ]  Able to “self-administer” with assistance (Questions 1 through 8 are “Yes”; any one or all of 9 through 13 are “No”). OAC 5123:2-6-02 specifies the three types of assistance that can be provided by **uncertified** personnel. Indicate below the type or types of assistance that apply. Provide specific instruction in the individual’s ISP.

[ ]  The individual receives assistance with self-administration of medications/nutrition/fluids through reminders of when to administer the medications/nutrition/fluids and/or confirm directions on the container/label.

[ ]  The individual receives assistance with medications/nutrition/fluidsadministration by removing medications/nutrition/fluids and/or equipment from storage area, physically handing the medication/nutritional formula/fluid to the individual and returning to proper storage.

[ ]  Upon request or with consent, and at the **individual’s direction**, provide physical assistance with any step of the process (i.e., open/assist with opening the medication or nutritional formula container, preparing the medications/nutritional formula/fluid for administration, cleaning equipment, etc.)

[ ]  Unable to self-administer with or without one of the three types of assistance (the answer is “No” to any one or all of questions 1-8). Choose one of the following:

[ ]  The individual can do some steps of administration and a properly licensed or delegated person completes the other steps (nurse delegation and if medications, Medication Administration Certification 1 and Certification 2). List details in ISP.

[ ]  A properly licensed or delegated person must do all steps of administration (nurse delegation and if medications, Medication Administration Certification 1 and Certification 2).

**Other Considerations:**

[ ]  Because of demonstrated and documented unsafe behaviors, the individual is unable to safely self-administer with or without assistance. If yes, according to rule (Ohio Administrative Code 5123:2-2-06, Behavior Support Strategies that include Restrictive Measures), this must be addressed as a rights restriction in the ISP. Brief summary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*The Self-Administration Assessment must be completed at a minimum of every 3 years, with a review completed annually.*

**Annual Review; the confirmation of no changes**

**First Review**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name, Signature & Title of Nurse Performing Assessment Date

**Second Review**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name, Signature & Title of Nurse Performing Assessment Date