



**Department of  
Developmental Disabilities**

**Division of Medicaid Development & Administration**

**John R. Kasich**, Governor  
**John L. Martin**, Director

**TO:** Superintendents, SSA Directors, Business Managers, OPRA, OACBDD,  
Waiver Providers

**FROM:** Charlie Flowers, Medicaid Development and Administration

**DATE:** April 15, 2013

**SUBJECT:** Recommended tool for determining Eligibility of the Behavior Rate Add-On

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With the assistance of interested providers and representation from the county boards, the Department of Developmental Disabilities has developed and recommends the attached eligibility assessment tool for determining an individual's appropriateness for the behavior rate add-on. Each item in the tool reflects the criteria found in the administrative rule for the behavior add-on. DODD recommends its use by county boards and ISP teams in the future.

In the past DODD has been asked to review individual team decisions related to the criteria used to award the behavior rate add-on for a provider. A review of statewide practices showed a variety of tools, criteria and procedures used in making the decisions. The attached tool is formatted to make the determination decision process more transparent, rule-based and consistently implemented statewide.

Along with this tool, DODD hoped to provide guidance and clarity to the issues often debated between counties and providers related to the application of the behavior rate add-on. The debates were mostly about the severity and current status of individual behaviors. It was decided however, that the implementation of the eligibility tool would have an immediate benefit while the development of needed guidance related to behavior supports will require more time and additional stakeholder input. It is hoped that this tool will help to simplify the process for determining the eligibility for the behavior rate add-on.

DODD has removed any additional criteria from this tool that may have been used by some county boards. This tool and the guidance for its use replace any and all Fact Sheets that may have been sent in the past related to the implementation of the Behavior Rate Add-on. It can be found on the DODD website under the *Forms* link.

DODD acknowledges the work and input from OPRA, the OACB, select providers and SSA representatives in the development of this tool and guidance.