

**Division of Residential Resources**

**John R. Kasich, Governor**

**John L. Martin, Director**

MEMORANDUM

Date: June 21, 2016

To: County Board Superintendents

SSA Directors

COG Directors

County Housing Corporation Directors

Bridget Gargan, Executive Director, OACB

Mark Davis, President, OPRA

Gary Tonks, Executive Director, Ohio Arc

Karla Rinto, Executive Director, APSI

Pete VanRunkle, Ohio Healthcare Association

Dan Connors, Values and Faith Alliance

Kathy Phillips, Ohio Waiver Network

Dana Charlton, OSDA

Developmental Center Superintendents

From: Ernie Fischer, Capital Housing Administrator

Re: FY 2017-2018 DODD Capital Housing Plan

Senate Bill 310 (the FY 2017-2018 Capital Budget Bill) has been signed by Governor Kasich and will become effective August 16, 2016. This budget includes an allocation of $23 million dollars for the Department of Developmental Disabilities to be used in the Community Capital Assistance (CCA) Program. The provision of safe, affordable and accessible housing is a major area of emphasis of DODD and with this allocation the Department has identified the following priorities for the allocation of these funds:

These CCA funds will be used to develop community housing for persons with developmental disabilities who are, or will be receiving waiver services in the following categories; in no particular priority order:

**Purchase of Housing (Includes existing and new construction)**

* Persons leaving a state operated developmental center;
* Persons leaving a private or county operated ICF/IID;
* Persons at risk of being placed in a developmental center or ICF/IID;
* Persons on a County Board’s Waiting List for Waiver Services.

**Funding of Housing**

DODD will apply the following criteria for funding the purchase of existing or new construction of homes.

* DODD will fund up to 120% of a county’s median home value as determined by the Ohio Development Services Agency (<https://www.development.ohio.gov/reports/reports_countytrends_map.htm>
* The purchase price of the home cannot exceed 110% of the appraised value of the home (as per DODD Administrative Rule 5123:1-1-03)

County Boards and County Housing Corporations are strongly encouraged to identify and leverage non-DODD funds to complement those being provided by DODD. The degree to which an application includes non-DODD funds will be a consideration factored into the review and funding of the requested project.

Also, initial project applications will be limited to two project applications per county. Exceptions will be considered on a case-by-case basis with appropriate justification. As one project is completed, the county may submit another application for consideration.

**Residential Renovation Projects (RRP)**

RRP funds are available for existing homes previously funded by the CCA program, as well as for homes that are being purchased during this biennium and need renovations/modifications to meet the needs of the resident(s) moving into the home. As per Administrative Rule, the cost of an RRP cannot exceed 35% of the appraised value of the home. With acceptable justification and the Director’s approval, the cost may go up to 75% of the appraised value of the home.

**Letters of Intent (LOI)/Applications for Projects**

Applications will be reviewed as they are received by the Capital Office. The forms and processes for the purchase, construction and renovations are attached to this memo and are also available at the [www.dodd.ohio.gov](http://www.dodd.ohio.gov) website. Click on ‘Residential Services’, then click on ‘Capital Housing’.

Please keep in mind that funding of any project is subject to the availability of funds and you should not proceed with any purchase contracts of homes or commitment to other costs unless, and until you have received written approval from the Capital Office. In addition, for any ICF/IID Conversion projects, you must also have received written approval from the Medicaid Division of DODD to qualify for Community Capital Funding.

Project applications will be accepted beginning July 18, 2016. Funding of projects will begin August 16, 2016. Please submit your applications to:

[aaron.lichtenauer@dodd.ohio.gov](mailto:aaron.lichtenauer@dodd.ohio.gov) or call (614) 387-5807

Thank you for all your efforts in the development and provision of housing for Ohio’s citizens with developmental disabilities. I am looking forward to working with you in the coming biennium.

Housing and Capital Programs

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