Restrictive Measure Notification Form Directions

- 1. Enter the information of the person for whom the restrictive measure(s) is in place: first and last name, date of birth, and the county providing their services.
- Enter the information of the person who developed the behavior support strategies: first and last name, position/title, phone #, email address, and the name of their agency. Then check the type of agency (DC, ICF, CBDD or Contract Entity).
- 3. Enter the information of the SSA or QIDP: first and last name, phone #, email address, and the name of their agency. Then check the type of agency (DC, ICF, CBDD or Contract Entity).
- 4. Check whether the behavior support strategy with restrictive measure is an initial, annual, revision, or discontinuation (optional enter the reason for discontinuation).
- 5. Enter the date the individual or guardian gave consent to the restrictive measure(s).
- 6. Enter the date the restrictive measure(s) is projected to be implemented.
- 7. Enter the date the restrictive measure(s) is projected to end.
- 8. Enter the date the Human Rights Committee approved the restrictive measure(s).
- 9. Complete one chart for each behavior posing risk of harm or likely resulting in legal sanction:
 - a. Check the type of behavior or check "other" and enter a description of the targeted behavior.
 - b. Check the location(s) where the restrictive measure for the behavior occurs or check "other" and enter a description of the location.
 - c. Check the type of restrictive measure(s) used for the behavior.
 - d. Check the description for the behavior or check "other" and enter a description of the restrictive measure.
 - i. For chemical restrictive measure please enter the name and dosage of the medication(s).
 - ii. For rights restriction please give a description.
- 10. Once the form is completed, please click "Save As" to save a copy for yourself.
- 11. Click the "Submit" button in the upper right hand corner of the screen to submit the form to DODD.
- 12. For questions regarding the form please contact:

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