**General statement to members of the media who reach out and ask about policies and procedures**

The well-being and safety of the individuals we serve and our staff is our number one priority. While there is still much that is unknown about COVID-19, we understand that it is thought to be most easily spread from person-to-person via respiratory droplets among close contacts. We are taking extraordinary precautions and following all applicable guidance to protect, as much as possible, the individuals we serve and our staff from the COVID-19 virus. These precautions include, but are not limited to, limiting the interactions between the individuals we serve who are most at risk should they contract COVID-19; regularly monitoring our individuals and staff for signs of infection; utilizing the early screening process for all staff for COVID-19 symptoms and exposure risks; restricting visitors from coming into our locations each day; requiring staff to use personal protective equipment (PPE) when dealing with individuals who have any of the symptoms associated with COVID-19; and conducting additional and thorough cleaning and sanitizing of our location(s) each day. Due to all of the preventative measures we have implemented, at this time, none of our staff members or individuals served have tested positive for COVID-19.
 **Statement if a staff member tests positive for COVID-19 and is self-quarantined at home**

The well-being and safety of the individuals we serve and staff is our number one priority. We have learned that a member of our staff has tested positive for COVID-19. At this time, that employee is doing well and is taking the necessary precautions to self-quarantine/monitor their symptoms at home. We do not know how this employee contracted the virus, but are aware that there is community spread across the State of Ohio.

We have been in contact with the Ohio Department of Health about this diagnosis and are following their guidance. In addition, we are routinely monitoring the health of each of the individuals that had contact with this staff member and are keeping these individuals at a safe distance from others. In addition, any staff who worked with or near this individual have been asked to monitor their symptoms and stay home if they feel sick in any way. We will continue to closely monitor the symptoms of our impacted employees and individuals over the next several weeks. We are also continuing to screen all staff for COVID-19 symptoms and exposure risk in accordance with state guidelines.

In addition to these efforts, we also continue to restrict visitors at our location(s) each day; require our staff to use personal protective equipment (PPE) when dealing with individuals who have any of the symptoms that could be associated with COVID-19; and conduct additional and thorough cleaning and sanitizing of location(s) each day.

**Statement if an individual served tests positive for COVID-19 and is quarantined on site**

The well-being and safety of the individuals we serve and our staff is our number one priority. We have just learned that one of our individuals has tested positive for COVID-19. At this time, that individual is quarantined in a safe location in the home/facility, their symptoms are being regularly monitored, and we have been in contact with his/her physician. Should this individual’s symptoms worsen, we will ensure their physician is notified and that they are safely transported to a local hospital if needed.

We do not know how this individual contracted the virus, but know that there is community spread across the State of Ohio.

We have been in contact with the Ohio Department of Health about this diagnosis and are following their guidance. In addition, we are routinely monitoring the health of each of the individuals that had contact with this person and are keeping these individuals at a safe distance from others. In addition, any staff who worked near this individual have been asked to monitor to their symptoms and stay home if they feel sick in any way.

We will continue to closely monitor the symptoms of our impacted employees and individuals over the next several weeks. We are also continuing to screen all staff for COVID-19 symptoms and exposure risk in accordance with State guidelines.

In addition to these efforts, we also continue to restrict visitors who come into our location(s) each day; require our staff to use personal protective equipment (PPE) when dealing with individuals who have any of the symptoms that could be associated with COVID-19; and conduct additional and thorough cleaning and sanitizing of our location(s) each day.