OPRA Human Resources Committee

Tuesday, February 25, 2020

OPRA Offices

1152 Goodale Blvd

Columbus, OH 43212

10:30a-2:00p

Nelson Carey, Attorney from Vorys, Sater, Seymour and Pease, will be joining us in the morning. He will be presenting on “Steps to take during an employee investigation.”

We would appreciate your in-person attendance. This is because more people sitting around the table meeting one another provides additional input into ensuring the needs of the committee members.

Lunch will be delivered. The cost is $8.00 - $10.00 per person. This includes the tip. Appreciate it if you could pay in cash only because this makes it easier when paying the delivery person. If you need a receipt for payment of your lunch, OPRA will have receipts for you.

Looking forward to seeing you, Patty Schlosser, Chairman/OPRA HR Committee

**Agenda**

1. Nelson Carey, Attorney from Vorys, Sater, Seymour and Pease,

10:30-11:15a

Presentation: “Steps to take during an employee investigation” “Everyone’s responsibility?”

1. OPRA’s new website 11:15a-11:45a
2. Lunch 11:45a-12:15p
3. April/Spring OPRA Conference 12:15p-12:45p

-Review fall evals - recommendations

-select HR Tracks

1. Wage and Benefit Survey 12:45p-1:00p

-responses thus far

1. OPRA HR Toolkit 1:00p-1:30p

-Brainstorming – Kim Green

* Ideas for toolkit

1. Brainstorm/Future “hot” topics 1:30p-2:00p

-Committee participation

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