1. **Call to Order**

Tom Weaver, Chair, called the meeting to order at 11:00 a.m. Present at the meeting were: Jamie Steele, Vice Chair; Roy Cherry, Treasurer; Bob Heinzerling, Secretary; Marti Adams; Anna Barrett; Diane Beastrom; Jerri Elson; Dennis Grant; Adam Guinther; Than Johnson; Melanie Kasten-Krause; Michael Malone; Jennifer Meade; Donna Merrill; Trish Otter; Matt Ottiger; Lisa Reed; Rebecca Sharp; John Swanson; and Lynne Urbanski. Also present were OPRA Staff: Mark Davis, President; Anita Allen, Vice President; Jeff Davis, Director of Government Affairs; and Lisa Mathis, Director of Employment and Health Services.

1. **Board Minutes**

Deferred.

1. **Consent Agenda**

There was no consent agenda, as a comprehensive environmental scan was completed in the board retreat.

1. **Finance Committee**

Roy presented an overview of the OPRA 2017 budget. The Finance Committee has asked for additional information from staff, prior to finalizing the budget proposal. The final budget proposal will be presented to the board at the December meeting.

1. **Nominating Committee**

Anna presented the nominating committee report. There are 4 available at-large positions on the board. The Chair will examine the board composition (geographic location, size, type of services provided and special knowledge) and the needs of the board, in making a recommendation to the board for any additional at-large members.

1. **Holiday Board Meeting**

The board agreed to hold the holiday board meeting on December 19th.

1. **Adjournment**

Michael moved to adjourn the meeting at 12:15pm.

Respectfully Submitted,

Bob Heinzerling

Secretary