**Staff Training Requirements**

**Current Recommended per Work Group**

***Prior to providing direct services completes training in: Prior to providing direct services completes training in:***

***Overview of serving individuals including implementation of ISP Overview of service provision including the purpose and***

***Roles and responsibilities of direct service staff with regard to structure of an Individual Service Plan, how to read and***

***Services including person-centered planning, community implement an ISP and all required documentation***

***Integration, self-determination and self-advocacy***

 ***The service plan(s) of the individual(s) he or she will be***

***Universal precautions serving including as applicable, behavior support needs,***

 ***management of individual funds and medication***

***Rights of individuals administration and delegated nursing needs***

***MUI rule including Health & Welfare Alerts ~~Rights of Individuals~~ DSP Code of Ethics***

***Prior to providing direct services, completes training specific The following provisions of the MUI rule:***

***To each individual he or she will support including: Types of MUI’s and examples of incidents meeting definition***

 ***MUI Categories and reporting deadlines required information on UI/MUI reports How to write a UI/MUI***

***What is important to the individual and for the individual Mandated Reporters***

 ***Agency specific procedures***

***Individual’s support needs including behavioral support Universal precautions unless covered in First Aid training***

***strategy, management of individual’s funds and medication***

***administration/delegated nursing***

**Current Recommended per Work Group**

**If he or supervises direct services staff, within 90 days of If he or she supervises direct services staff, training**

**becoming supervisor, completes training in agency provider’s must be completed in the agency’s policies and**

**policies and procedures regarding: procedures and all relevant duties and responsibilities**

 **of supervision specific to the agency**

***Service documentation***

***Billing for services***

***Management of individual’s funds***

**Current Recommended per Work Group**

**Commencing in second year of employment Commencing in the second year of employment completes**

**Completes annual training in: annual training in the rights of individuals, health and welfare**

**Role and responsibilities of direct services staff with alerts as applicable, topics relevant to the service needs**

**regard to services including person centered planning, of the individuals receiving services, policy and**

**community integration, self-determination and self- programmatic initiatives, such as self-advocacy efforts**

**advocacy and trauma informed care and agency specific MUI issues**

**Rights of individuals**

**MUI rule including Health & Welfare Alerts**

**MUI Rule Training Suggested Changes**

 **Remove**

**Keep**

**Types of MUI’s and examples of incidents that would County IA responsibility to submit to DODD**

**Meet the definition**

 **Monthly report log**

**Categories of MUI’s and deadlines for verbal & written reports**

 **Annual MUI analysis**

**Required information on UI/MUI reports**

 **Providers can decide if staff can return to work**

**How to write a UI/MUI**

 **Senior mgmt. notification of specific CAT A MUI’s**

**Mandated reporters**

 **County responsibility to insure consumer is safe**

 **Written summaries from IA’s**

 **Stakeholder analysis**

 **County oversight of UI logs**

 **Provider training requirements**

 **Determination of CAT A MUI’s – substantiated,**

 **Unsubstantiated and unfounded**