OPRA Governance Committee

May 22, 2019

9:00 am – OPRA Office

Governance Committee Members in attendance: Bob Gaston, Melanie Kasten-Krause, Jerri Elson, Liz Owens and Tom Weaver

1. Welcome – review of draft description of OPRA Governance Committee description. Recommendation to present to OPRA Board of Directors the draft Governance Committee description. (Governance Committee description is attached to minutes)
2. Review of OPRA board districts and current list and demographics of OPRA members assigned to each district. One of the roles of Governance Committee is to review board composition/profile. Things such as geographic boundaries of districts and representation of the size, revenue and the types of services that are being provided by members in each district.
3. Committee will present a recommendation to the OPRA Board of Directors to incorporate current By-laws and Nominating committees into the Governance Committee. Members of those committees will become members of Governance Committee.
4. Agreement that the annual retreat will serve as an opportunity to review the current mission, vision, By-laws and strategic plan for OPRA.
5. Committee will identify tools and resources that are available for nonprofit boards to evaluate performance of the board as a whole and individual board members.
6. Discussed importance of OPRA membership engagement. This includes soliciting ongoing feedback from our membership to ensure the OPRA board is meeting the needs and expectations of membership.
7. Other projects for the committee include; reviewing orientation process for new members, assessing current board member knowledge and providing opportunities for development and education. Also, developing a position description for OPRA board member.
8. Committee will present recommendation to the board that the OPRA CEO serve as the staff member liaison to the Governance Committee.
9. Committee will look at some dates and times for future committee meetings that will work best for everyone. At our next committee meeting we will discuss priority projects to present to the OPRA Board of Directors and begin working on these.