

OPRA Board Meeting

May 22, 2019

10am-2pm

**Members Present at the meeting were**:

*Jamie Steele, Chair, Diane Beastrom, Vice Chair; Adam Guinther, Treasurer; Lisa Reed, Secretary; Marti Adams; Justin Blumhorst; Jerri Elson; Roger Fortener; Robert Gaston; Robert Heinzerling; Than Johnson; Melanie Kasten-Krause; Patricia Otter; Felicia Hall; Liz Owens; Mary Thompson-Hufford; Bill Ullman; Lynne Urbanski; Roy Cherry, Michael Malone, John Swanson; Tom Weaver.*

***Present on the Phone*** *– Dennis Grant joined at 11:45am*

**OPRA Staff**: *Anita Allen, Vice President; Lisa Mathis, Director of Employment and Health Services; and Christine Touvelle, Policy Analyst*

Jamie Steele called the meeting to order at 10am

**MORNING SESSION:**

**Secretary’s Report**: Minutes were reviewed. A motion was made by Jerri Elson to accept the minutes as submitted, Second by Bill Ullman. All voted in favor. Motion carried.

**Consent Agenda**:

#1, page 1 was pulled by Jerri Elson

#3, page 8 pulled by Than Johnson

**Budget Update:**

Budget Update provided by Anita Allan and Than Johnson. Anita discussed a few items that were cut from the budget when it moved from the House to the Senate. Than elaborated on changes in Francize Fee and Quality Incentives. Than explained what the Francize Fee is for the benefit of the group. Senate needs to hear our continued unified support of the funding proposal for IDD services. Christine will draft a template for Membership to use in order to submit written testimony. This should be sent out today. Full Board participation is expected in submitting written testimony.

**CEO Selection:**

Jamie Steele introduced Peter Moore as the new OPRA CEO. Pete attended the meeting today. Pete introduced himself then spoke of his experience while moving through the Selection process. He expressed how his interaction with OPRA staff, since being offered the position has been positive and he is excited to begin his leadership role with them. Pete explained his employment history and emphasized the diverse nature of his experience.

**Policy Update:**

Policy did not meet this month.

**Adult Day/Employment Update:**

Provided by Lisa Mathis. Lisa discussed results of 14c survey that was recently sent out to membership for completion. Discussed the impact of 14c on membership and business models.

**Treasurer’s Report:**

Adam reported that Pete Moore participated in the April Finance Committee meeting. Dues revenue is up $91,000. Payroll expense is down. OPRA continues to be in a good financial position. Adam Guinther made a motion to accept the Finance report. Patrick Maynard seconded the motion. All voted in favor. Motion carried.

**Audit Update:**

Than Johnson reported on audits being conducted for ODM throughout the State. The focus seems to be on overlaps in training documentation or lacking documentation.

**Break for Lunch at 11:20am.**

**Consent Agenda:**

#1, page 1 Jerri asked for update on information presented by Janice Hall in our March, 2019 meeting. No new data was available.

#3, page 8 – this topic was addressed by Lisa earlier in the meeting

**Governance Committee Meeting:**

Report given by Bob Gaston. First meeting of Governance took place in April, 2019. Discussed expected purpose and scope of Governance. Nominations committee and By-Laws will ideally fall under Governance. This will be recommended in near future for Board to vote on.

**Board Focus Items:**

**Handbook Committee**:

Submitted by Patrick Maynard. Waiting for Vorys to approve the finished handbook as submitted by committee. Once Vorys approves the work, Handbook Committee will submit to the Board for review and approval.

**Mission/Vision/Values Committee**:

Submitted by Michael Malone. Submitted a proposal from Yunker Group to provide Strategic Planning services to OPRA. There was a great deal of discussion on this matter including the fact that there was only one proposal provided to the Board and should we request additional proposals. Further discussion was held explaining the time line we have to enter into this agreement and still achieve the outcome we desire. The Committee chose to approach Yunker due to our current experience with OPRA through the Selection process.

Michael Malone made a motion to contract with the Yunker Group for Strategic Planning for an amount not to exceed $30,000. Seconded by Jerri Elson. All voted in favor. Motion carried.

* Committee will hold further discussion with Yunker to fine tune their proposal and bring the final, approved product back to the Board.

**Dues Reduction Committee**:

Submitted by Roy Cherry. Still need more data to make an informed recommendation to the Board.

**By Law’s Committee**:

Report provided by Melanie Kasten-Krause. Size of the Board Districts may need to be re-evaluated. Committee restructure impacts how the revised By-laws should look.

Jamie Steele asked the Board to visit their calendars to determine a date for the Board Retreat. It was decided to hold the Retreat on Tuesday and Wednesday, November 12th and 13th.

Board adjourned at 12:20pm.

Submitted for your review,

Lisa Reed, OPRA Board Secretary