



OPRA Board Meeting  
April 24, 2019  
10am-2pm

**Members Present at the meeting were:**

*Jamie Steele, Chair, Diane Beasstrom, Vice Chair; Adam Guinther, Treasurer; Lisa Reed, Secretary; Marti Adams; Justin Blumhorst; Jerri Elson; Roger Fortener; Robert Gaston; Robert Heinzerling; Than Johnson; Melanie Kasten-Krause; Donna Merrill; Patricia Otter; Liz Owens; Mary Thompson-Hufford; Bill Ullman; Lynne Urbanski; Bradley Vincent; Roy Cherry, Michael Malone, John Swanson Tom Weaver.*

**Present on the phone:** *Dennis Grant and Felicia Hall*

**OPRA Staff:** *Anita Allen, Vice President; Lisa Mathis, Director of Employment and Health Services; and Christine Touvelle, Policy Analyst*

Jamie Steele called the meeting to order at 10am

**MORNING SESSION:**

**Secretary's Report:** Minutes were reviewed. A motion was made by Michael Malone to accept the minutes as submitted, Second by Roy Cherry. All voted in favor. Motion carried.

**Consent Agenda** – Nothing was recommended for additional review.

**Budget Update:**

Budget Update provided by Anita Allan and Than Johnson. Original DODD Budget will likely continue unopposed, containing H/PC direct support component, wage increase to approximately \$12.38 per hour or possibly higher; not \$13, that OPRA was advocating for. ICF Quality Incentives still included, up to 5. Transportation continues to be a very active topic. Unsure what that will look like; OSOC increase still included as proposed.

Brief discussion regarding NCI data collection and work being done by Gary Brown. Gary is developing a tool that will gather more accurate data to illustrate wage breakdown.

**CEO Selection:**

Trish Otter provided the Board with an overview of the Search and Selection process to this point. Adam Guinther provided a description of the process once the Selection Committee provided the Executive Committee

with 4 candidates to interview. Executive Committee presented 2 finalists to the OPRA staff to meet and provide input. Executive Committee had a 100% consensus with their recommendation to the Board.

A motion was made by Jerri Elson to enter Executive Session at 10:30am. Trish Otter seconded the motion. All voted in favor; motion carried.

Melanie Kasten-Krause made a motion at 10:48 to exit Executive Session. Lisa Reed seconded the motion. All voted in favor. Motion carried.

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### **OPRA Board meeting reconvened at 10:48am:**

A motion was made by Bob Gaston to offer the position of CEO to Pete Moore. The motion was seconded by Lynn Urbanski. An individual rollcall-style vote was conducted; 100% positive consensus of the OPRA Board to offer the CEO position to Mr. Moore.

***Jamie Steele exited the meeting to place a call to Pete Moore and discuss the Board's decision. Upon his return, he reported that Pete accepted the offer of CEO. Pete will attend the May 22<sup>nd</sup>, 2019 Board Meeting as an invited guest. His first official day as OPRA CEO will be Tuesday May 28<sup>th</sup>, 2019***

### **Policy Update:**

Presented by Diane Beastrom:

- 1.) Policy has discussed the use of cameras in various service settings. This came up to determine best practices but also legal considerations for provider agencies; how is data used, who views it, etc. Vorys was asked to provide legal input. First draft was received. Will bring back to the Board after further discussion.
- 2.) Draft position paper regarding 14c- Will continue to work on it. Board will need to review the Policy portion of this document.
- 3.) White Paper document being delayed for CEO to carry forward.
- 4.) Policy Committee would like the Board to reconsider supporting a lower minimum age for DSP's; lowering the minimum age requirement from 18 to 16. Doesn't mean ***you have to*** hire 16 year olds; it just means ***you can***.
  - a. Diane Beastrom, on behalf of the Policy Committee, made a motion that OPRA will adopt the position to support lowering the minimum age for DSP's to 16, from 18. Brad Vincent seconded the motion.
  - b. 6 Board members voted in opposition to the motion, 19 voted in favor. Motion carried.

## **Break for Lunch at 11:45am.**

### **Audit Update:**

Than Johnson reported on audits being conducted for ODM throughout the State. The focusing seems to be on overlaps in training documentation or lacking documentation.

### **EVV Update:**

Email presented to the Board from Scot Delong, President, CRSI, explaining the result of 2-day testing with Sandata. CRSI reports that EVV was found to be burdensome and highly problematic.

### **Treasurer's Report:**

Presented by Adam Guinther. Investment accounts are performing very well. Financials are positive. A motion to accept the Treasurer's report was made by Donna Merrill, seconded by Diane Beastrom. All voted in favor. Motion carried.

### **Consent Agenda:**

NA

### **Adult Day/Employment Update:**

Provided by Liz Owens. Liz reports that Director Miller is open to change. He is aware of current barriers and is willing to talk.

### **Board Focus Items:**

**Handbook Committee:** Presented by Diane Beastrom. Handbook should be ready to present to the Board by the May, 2019 meeting.

**Mission/Vision/Values Committee:** Presented by Michael Malone. Recommended that the CEO should organize a Strategic Planning session soon after coming on board.

**Dues Reduction Committee:** Presented by Roy Cherry. Committee is waiting to make a recommendation to the Board until further into the year, to better determine OPRA's financial position.

**By Law's Committee:** Presented by Melanie Kasten-Krause.

- Jamie Steele brought up the revised Committee Structure, and the need to establish a Chair for the new Governance Committee as well as the new Residential Waiver Committee. Bob Gaston agreed to be Chair of Governance.
- Additional core members include Melanie Kasten-Krause, Liz Owens, Jerri Elson and Past Board Chair, Tom Weaver.

- Residential Waiver Committee Chair still to be determined.

A motion to adjourn was made by Brad Vincent at 1:12pm. Roger Fortener seconded the motion. All voted in favor. Motion carried; meeting adjourned at 1:12pm.

Submitted for your review,

Lisa Reed, OPRA Board Secretary