**On-Site/On-Call Assessment Form**

Based on OAC Section 5123:2-9-30

The *team* shall *assess* and *document* in the individual service plan when on-site/on-call *may be appropriate*.

In making the *assessment*, the *team* **shall** consider *all* of the following:

* Medical or psychiatric condition which requires supervision or supports throughout the night: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Behavioral needs which require supervision or supports throughout the night:\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Sensory or motor function limitations during sleep hours which require supervision or supports throughout the night: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special dietary needs, restrictions, or interventions which require supervision or supports throughout the night: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other safety considerations which require supervision or supports throughout the night:

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* Emergency action needed to keep the individual safe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A provider *shall* be paid at the on-site/on-call rate for homemaker/personal care contained in appendix A to this rule when:

1. Based upon *assessed and documented* need, the individual service plan indicates the days of the week and the beginning and ending times each day when it is anticipated that an individual will *require* on-site/on-call; ***and***
2. The *individual is asleep* and requires staff to be available to provide homemaker/personal care; ***and***
3. The *needs of the individual require staff to be on-site but not to remain awake*; ***and***
4. On-site/on-call does not exceed eight hours for the individual in any twenty-four-hour period.

A provider *shall be paid the routine homemaker/personal care rate instead of the on-site/on-call rate when an individual receives supervision or supports during the night.* In these instances, the provider shall document the date and begin and end times during which supervision or supports were provided to the individual.