

Registration

☐ **YES, Enroll me today in this management skill enhancement program**
(Group discounts and on-site training is available)

Your Organization

Organization: _____
Address: _____
City: _____ State: _____ Zip: _____
Industry: _____

About the Attendee(s)

Name: _____
Position: _____
E-mail address: _____
(Please list additional names on separate sheet)

Method of Payment

Important: Send your payment promptly, Tuition is due prior to workshop without prior agreement.

Make check payable to: Choices In Community Living
Subimt remittance to: 1651 Needmore Road, Dayton, Ohio 45414

Registration Fee:

\$89.00/session/individual

\$79.00/session/individual for 2 or more)

Please check one of the following:

Registration fee enclosed, check#: _____

Amount: _____

\$ _____

Bill my organization: _____

(Attention: _____)

Tax Exempt #: _____

(Please attach a copy of your tax-exempt Certificate)

Note: If you've already registered by phone, fax, or

Choices - Made Training Services

Professional Development Workshop Series

Workshop Series Focus

and

Philosophy

The investments that an organization makes in staff hours and financial resources to effectively and efficiently manage its business operations is significant. As a manager or soon to be manager, you need to have the knowledge, skills, and attitude to identify, interpret, comprehend, and appropriately respond to a wide range of staffing related issues that can positively or negatively impact the work product of your department or total agency.

This professional development workshop series is designed to provide attendees with accurate, current, and practical information and techniques that can be applied immediately in the workplace for effective results.

(937) 898 - 2220



Choices - Made Training Workshops



Employee Motivational Reward Systems & Techniques

October 20, 2010
Sinclair
Community College
Conference Center

444 West Third Street

Dayton, Ohio

9:00 - 12:00

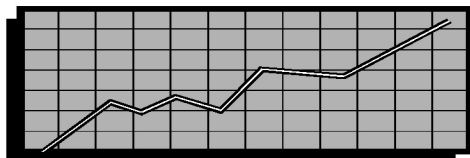
Employee Motivational Reward Systems & Techniques

There are many theories and practices that surround employee motivation and appropriate reward systems to help ensure employees fulfill their duties and responsibilities. This workshop will provide the attendees with proven successful motivational strategies and techniques that can be immediately applied in your work environment.

We will compare and contrast some of the historical myths about employee motivation and discuss how to effectively apply rewards and recognition to employees that are deserving to create an environment of support, openness, encouragement, and teamwork between you and your staff.

We will analyze some of the traditional methods of employee motivation and review their effectiveness when dealing with employees from the various generations. We will review the impact and influence of motivational and reward system on a workforce that is comprised of "Baby Boomers", Gen "X", Gen "Y", and the continued emergence and advances of the electronic medium and how it impacts motivational and reward systems.

As a supervisor, it is your responsibility to get things done through your employees. To accomplish this during difficult economic times that include cut backs, reduced staffing, and increased workloads you need to get the most out of your employees without breaking the bank.



Other topics addressed include:

- How to build a foundation of Trust
- Creating a positive work environment
- Identifying and putting employees on the right track for successful outcomes
- Keeping fun and enjoyment in the work environment
- How to identify and provide personal incentives to employees
- The value and impact of acknowledgement
- The real value of the "Truth"
- Creditability, yours and theirs
- The difference between "Coaching" and handholding.
- The need to get RESULTS
- Effective discipline and punishments
- Designing an incremental motivational approach to staff development
- and more



Look for our 2011 agenda

Effective Meeting Management
Team Building
Time Management

Reserve your spot today!
(937) 898-2220

About the Presenter

Trent Grooms is the Human Resources Director for Choices In Community Living and the founder of T. Grooms & Associates, Inc., a human resources consulting firm established in 1986.

With approximately thirty (30) years experience in the human resources field, through his experiences, Trent has conducted staff development and skill enhancement training workshops for public and private sector employers ranging in size from small mom & pop organizations to fortune 500 companies.

With direct experience in the non-profit and community action environments for more than fifteen (15) years, Trent is knowledgeable and experienced in addressing many of the human resource related issues that many non-profits and community action agencies encounter on a daily basis.

Who Should Attend?

This series contains valuable information for:

New Supervisors
Experienced Supervisors
Future Supervisors
Skill Enhancement / Improvement
Group Leaders
Special Project Leaders